



REQUEST FOR PROPOSALS (RFP)

**STATE OF MARYLAND
DEPARTMENT OF HUMAN RESOURCES
DISABILITY BENEFITS ADVOCACY PROJECT
OBF/CARM-14-002 S**

**AMENDMENT NO. 2
October 30, 2014**

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in **bold (i.e. word)**, and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. Revise RFP Section 3.2.A.3 (Scope of Work - Requirements: Children in Foster Care (Functional Area I)) as follows:

3. Using the DHR form **DHR/SSA 224** (**Attachment Q**), notify the foster child's CINA attorney at the time an application is made for the Department to be appointed as Representative Payee for receipt of Title II **and Title XVI** Benefits and send an electronic copy of the form to the Assistant Director at the LDSS responsible for the child. The Contactor will need to contact the Assistant Director at the LDSS responsible for the child in order to get the CINA attorney's contact information.

2. Revise RFP Section 4.4.2.6 as follows:

- e. Each Offeror shall affirm that, if selected for award, they will attend the Post-Award Kick-Off Meeting (Section 3.8).**

Offerors are reminded that they must acknowledge receipt of all amendments issued against the RFP in their Transmittal Letter (see RFP §§ 1.18 and 4.4.2.3). If you require clarification of the information provided in this amendment, please contact me at (410) 767-7675, or via email at James.Redditt@maryland.gov.

By:
James Redditt
James Redditt
Procurement Officer